

# Arkansas School Band and Orchestra Association



## FINANCIAL REPORT FOR REGION CONCERT ASSESSMENT

REGION -		DATE -	
<b>RECEIPTS</b>	_____ Bands	@ \$175.00	\$
	_____ Late Fees	@ \$10.00	\$
	Donations		
<b>TOTAL RECEIPTS</b>			\$

EXPENSES	
Judge's Honorariums	\$
Judge's Travel	\$
Hotel/Motel (Host responsible for room only)	\$
Meals (\$8/Breakfast, \$10/Lunch, \$15/Dinner)	\$
**Host School Expenses (Attach itemized list and receipts)	\$
* Region's Share of Sight-reading music @ \$410.33	\$ 410.33
* Number 1 <sup>st</sup> Division Concert ONLY _____ @ \$40.00	\$
* Number 1 <sup>st</sup> Division Combo Concert/SR _____ @ \$40.00	\$
* Number 1 <sup>st</sup> Division SR ONLY _____ @ \$60.00	\$

\* The amount for **plaques** and **sight-reading** music is to be sent **immediately** to the ASBOA Office.  
 Plaques cannot be ordered until these funds are received.

(Must attach receipts for all expenses over \$10.00)

<b>TOTAL EXPENSES</b>	- \$
<b>BALANCE FROM CONCERT ASSESSMENT</b>	\$

^After expenses, the balance is to be sent to:  
 ASBOA PH: 479-498-6059  
 1711 Coliseum Dr, MSC 6036  
 Russellville, AR 72801 ddove@atu.edu

^ABA 2013

\*\* Fees for school security are allowable expenses for ASBOA events if required by school administration.  
 Signed receipts for such services must accompany the financial report.

\*\*\* When paperwork and/or funds are not received within 30 days of the event, the building administrator of the director(s) responsible will be notified.