**Arkansas School Band and Orchestra Association**



|  |
| --- |
| **FINANCIAL REPORT FOR REGION CONCERT ASSESSMENT** |
|  |
| **REGION -**  | **DATE -**  |
|  |
| **RECEIPTS** | **\_\_\_\_\_\_ Bands**  | **@ $175.00** | **$** |
|  | **\_\_\_\_\_\_ Late Fees** | **@ $10.00** | **$** |
|  |  **Donations**  |  |  |
| **TOTAL RECEIPTS** | **$** |

|  |  |
| --- | --- |
| **EXPENSES** |  |
| Judge’s Honorariums | $ |
| Judge’s Travel | $ |
| Hotel/Motel (Host responsible for room only) | $ |
| Meals ($8/Breakfast, $10/Lunch, $15/Dinner) | $ |
| \*\*Host School Expenses (Attach itemized list and receipts) | $ |
| \* Region’s Share of Sight-reading music @ $487.34 | $ 487.34 |
| \* Number 1st Division Concert ONLY \_\_\_\_\_ @ $40.00 | $ |
| \* Number 1st Division Combo Concert/SR \_\_\_\_\_ @ $40.00  | $ |
| \* Number 1st Division SR ONLY \_\_\_\_\_\_ @ $60.00 | $ |

**\* The amount for plaques and sight-reading music is to be sent immediately to the ASBOA Office.**

 **Plaques cannot be ordered until these funds are received.**

**(Must attach receipts for all expenses over $10.00)**

|  |  |
| --- | --- |
| **TOTAL EXPENSES** | **- $** |
| **BALANCE FROM CONCERT ASSESSMENT** | **$** |

|  |
| --- |
| **^After expenses, the balance is to be sent to:** ASBOA PH: 479-498-6059 1711 Coliseum Dr, MSC 6036  Russellville, AR 72801 ddove@atu.edu*^ABA 2013* |

\*\* Fees for school security are allowable expenses for ASBOA events if required by school administration.
Signed receipts for such services must accompany the financial report.

**\*\*\* When paperwork and/or funds are not received within 30 days of the event, the building administrator of the director(s) responsible will be notified.**