

# Arkansas School Band and Orchestra Association



**REGION \_\_\_\_\_ FINANCIAL REPORT FOR REGION MARCHING ASSESSMENT**

**DATE \_\_\_\_\_**

**TOTAL RECEIPTS**

\_\_\_\_\_ Bands @ \$175.00  
 Late Fees

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**EXPENSES**

Judge's Honorariums @ \$175 per day  
 Judge's Travel @ \$.33 per mile  
 Hotel/Motel (Host responsible for room only)  
 Meals (\$8/Breakfast,\$10/Lunch,\$15/Dinner per judge max)  
 \*Host School Expenses (Itemized)

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

Number 1<sup>st</sup> Division Trophies \_\_\_\_\_ @ \$ \_\_\_\_\_  
 Number 2<sup>nd</sup> Division Trophies \_\_\_\_\_ @ \$ \_\_\_\_\_

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**TOTAL EXPENSES**

**(Must attach receipts for all expenses over \$10.00)**

**-\$ \_\_\_\_\_**

**BALANCE**

**\$ \_\_\_\_\_**

\*Fees for school security are allowable expenses for ASBOA events if required by school administration. Signed receipts for such services must accompany the financial report.

**When paperwork and/or funds are not received 30 days after the event, the building administrator of the director(s) responsible will be notified.**

Immediately following the event, send the following:

- 1 – Contest Results
- 2 – Financial Statement

Send to:  
 ASBOA Office  
 1711 Coliseum DR, MSC  
 6036 Russellville, AR 72801

PH: 479-498-6059  
 Fax: 501-421-7994  
 Email: [ddove@atu.edu](mailto:ddove@atu.edu)