# Arkansas School Band and Orchestra Association

## FINANCIAL REPORT FOR REGION CONCERT ASSESSMENT

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|---|---|---|---|
| **REGION -** | | **DATE -** | |
| | | | |
| **RECEIPTS** | **_____ Bands** | **@ $175.00** | **$** |
| | **_____ Late Fees** | **@ $10.00** | **$** |
| | **Donations** | | |
| | | **TOTAL RECEIPTS** | **$** |

| **EXPENSES** | |
|---|---|
| Judge's Honorariums | $ |
| Judge's Travel | $ |
| Hotel/Motel (Host responsible for room only) | $ |
| Meals ($8/Breakfast, $10/Lunch, $15/Dinner) | $ |
| **Host School Expenses (Attach itemized list and receipts) | $ |
| * Region's Share of Sight-reading music @ $498.00 | $ 498.00 |
| * Number 1st Division Concert ONLY _____ @ $43.25 | $ |
| * Number 1st Division Combo Concert/SR _____ @ $43.25 | $ |
| * Number 1st Division SR ONLY _____ @ $60.00 | $ |

*** The amount for <u>plaques</u> and <u>sight-reading</u> music is to be sent <u>immediately</u> to the ASBOA Office. Plaques cannot be ordered until these funds are received.**

**(Must attach receipts for all expenses over $10.00)**

| | |
|---|---|
| **TOTAL EXPENSES** | **- $** |
| **BALANCE FROM CONCERT ASSESSMENT** | **$** |

**^After expenses, the balance is to be sent to:**

ASBOA PH: 479-498-6059
215 West O Street, MSC 6036
Russellville, AR 72801 julia.reynolds@atu.edu

*^ABA 2013*

** Fees for school security are allowable expenses for ASBOA events if required by school administration. Signed receipts for such services must accompany the financial report.

***** When paperwork and/or funds are not received within 30 days of the event, the building administrator of the director(s) responsible will be notified.**