

# Arkansas School Band and Orchestra Association



**REGION \_\_\_\_\_ FINANCIAL REPORT FOR REGION MARCHING ASSESSMENT**

**DATE \_\_\_\_\_**

**TOTAL RECEIPTS** **\$ \_\_\_\_\_**  
     **\_\_\_\_\_ Bands @ \$175.00** \$ \_\_\_\_\_  
     **Late Fees** \$ \_\_\_\_\_

**EXPENSES**

Judge's Honorariums @ \$175 per day \$ \_\_\_\_\_  
 Judge's Travel @ \$.33 per mile \$ \_\_\_\_\_  
 Hotel/Motel (Host responsible for room only) \$ \_\_\_\_\_  
 Meals (\$8/Breakfast,\$10/Lunch,\$15/Dinner per judge max) \$ \_\_\_\_\_  
 \*Host School Expenses (Itemized) \$ \_\_\_\_\_

Number 1<sup>st</sup> Division Trophies \_\_\_\_\_ @ \$ \_\_\_\_\_ \$ \_\_\_\_\_  
 Number 2<sup>nd</sup> Division Trophies \_\_\_\_\_ @ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL EXPENSES** **-\$ \_\_\_\_\_**  
**(Must attach receipts for all expenses over \$10.00)**

**BALANCE** **\$ \_\_\_\_\_**

\*Fees for school security are allowable expenses for ASBOA events if required by school administration. Signed receipts for such services must accompany the financial report.

**When paperwork and/or funds are not received 30 days after the event, the building administrator of the director(s) responsible will be notified.**

Immediately following the event, send the following: 1 – Contest Results 2 – Financial Statement	Send to: ASBOA Office 215 West O Street, MSC 6036 Russellville, AR 72801  PH: 479-498-6059 Fax: 501-421-7994 Email: <a href="mailto:julia.reynolds@atu.edu">julia.reynolds@atu.edu</a>
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