

# Arkansas School Band and Orchestra Association



## Board/Committee Expense Voucher

Event –		Date –	
Name –			
Travel	_____ Miles @ \$ .33 per mile		\$
Meals	\$8.00 Breakfast; \$10.00 Lunch; \$15.00 Dinner		\$
Hotel/Motel	To be paid by Host or Secretary ASBOA will not be responsible for any expenses other than room.		\$
* Other	(Expenses over \$10 require a receipt)		\$
	<b>TOTAL</b>		<b>\$</b>
<b>Signature –</b>			
Check # –		Date –	