

# Arkansas School Band and Orchestra Association



## FINANCIAL REPORT FOR REGION CONCERT ASSESSMENT

<b>REGION -</b>	<b>DATE -</b>
<b>TOTAL RECEIPTS</b>	_____ Bands @ \$175.00 \$

EXPENSES	
Judge's Honorariums	\$
Judge's Travel	\$
Hotel/Motel (Host responsible for room only)	\$
Meals (\$15.00 per judge per day maximum)	\$
**Host School Expenses (Attach itemized list and receipts)	\$
* Region's Share of Sight-reading music	\$
* Number 1 <sup>st</sup> Division Concert ONLY _____ @ \$46.00	\$
* Number 1 <sup>st</sup> Division Combo Concert/SR _____ @ \$46.00	\$
* Number 1 <sup>st</sup> Division SR ONLY _____ @ \$50.00	\$

\* The amount for plaques and sight-reading music is to be sent immediately to the ASBOA Office. Plaques cannot be ordered until these funds are received.

**(Must attach receipts for all expenses over \$10.00)**

<b>TOTAL EXPENSES</b>	<b>- \$</b>
<b>BALANCE FROM CONCERT ASSESSMENT</b>	<b>\$</b>

**^After expenses, the balance is to be sent to:**

ASBOA Office	PH: 479-498-6059
6227 Tech Lane	FAX: 479-498-6063
Russellville, AR 72801	julia.reynolds@atu.edu

*^ABA 2013*

\*\* Fees for school security are allowable expenses for ASBOA events if required by school administration. Signed receipts for such services must accompany the financial report.

\*\*\* When paperwork and/or funds are not received within 30 days of the event, the building administrator of the director(s) responsible will be notified.