

# Arkansas School Band and Orchestra Association



## FINANCIAL REPORT FOR REGION CONCERT ASSESSMENT

REGION -		DATE -	
TOTAL RECEIPTS	_____ Bands	@ \$175.00	\$

EXPENSES	
Judge's Honorariums	\$
Judge's Travel	\$
Hotel/Motel (Host responsible for room only)	\$
Meals (\$15.00 per judge per day maximum)	\$
**Host School Expenses (Attach itemized list and receipts)	\$
* Region's Share of Sight-reading music	\$
* Number 1 <sup>st</sup> Division Concert ONLY _____ @ \$46.00	\$
* Number 1 <sup>st</sup> Division Combo Concert/SR _____ @ \$46.00	\$
* Number 1 <sup>st</sup> Division SR ONLY _____ @ \$50.00	\$

\* The amount for plaques and sight-reading music is to be sent immediately to the ASBOA Office. Plaques cannot be ordered until these funds are received.

(Must attach receipts for all expenses over \$10.00)

TOTAL EXPENSES	- \$
BALANCE FROM CONCERT ASSESSMENT	\$

^After expenses, the balance is to be sent to:

ASBOA Office  
6227 Tech Lane  
Russellville, AR 72801

PH: 479-498-6059  
FAX: 479-498-6063  
julia.reynolds@atu.edu

^ABA 2013

\*\* Fees for school security are allowable expenses for ASBOA events if required by school administration. Signed receipts for such services must accompany the financial report.

\*\*\* When paperwork and/or funds are not received within 30 days of the event, the building administrator of the director(s) responsible will be notified.