

Arkansas Bandmasters Association



Prissy Buchanan, Administrative Advisor

8207 Williamsburg - Fort Smith, AR 72903

479-459-3119 – prissyret@gmail.com

Dear ABA Exhibitor,

It's that time of year again to prepare for the 2018 summer Arkansas Bandmasters Association Convention. Once again, we are doing things electronically. All you have to do is send your info to me by e-mail and we are on our way. Click www.asboa.org and follow the link. Unfortunately, you must still send payments by snail mail.

This summer's convention will be in the Fort Smith DoubleTree Hotel and the adjacent Convention Center! The dates are August 1-4, 2018. Housing info will also be available through the link from www.asboa.org. Once again our format is set to try to offer you more accessibility to our members. This means you will set up from 8:00 a.m.-1:30 p.m. on Thursday (August 2). Exhibits will then be open from 1:30-4:30 p.m. on Thursday (August 2), and again 9:00-11:50 a.m. & 1:30-4:30 p.m. on Friday (August 3). Tear down time is after 4:30 p.m. on Friday. There is no Saturday exhibit time.

As soon as you receive this information, fill it out and return to me to insure your choice of booths. Assignments to booths will be done on a first received, FIRST PAID basis. Sunbelt Convention Services will be handling the set-up, carpet, draping, outlets, tables, chairs, etc. As soon as I hear from you I will turn your name over to them. They, in turn, will be in contact with you pertaining to your individual needs. Sunbelt is the same company that has worked with us for years. I think you will find them to be very professional and enthusiastic in serving us. The only part that I will actually handle will be signing up, outlets and advertising. After you receive this, if you have questions feel free to call, e-mail or FAX me. This information will go to the printer on **June 8**. To insure your inclusion in the official program, all information must be in my hands by then.

As a reminder, once you pay your booth fee you are a part of the convention and are invited to be a part of any or all activities at no extra cost. The only exception to this is the Phi Beta Mu breakfast meeting. You must pay for this if you are a member of the organization. Also, the annual Golf Blow-out will be on Wednesday, July 26. Information for this is also on the link.

I look forward to hearing from each of you, working with each of you and seeing you at ABA. Thanks so much for your continued support of ABA.

Sincerely,

prissy Buchanan

CELL PHONE: 479-459-3119

e-mail: prissyret@gmail.com

ARKANSAS BANDMASTERS ASSOCIATION
2018 CONFERENCE WORKSHOP
 August 1-4, 2018
EXHIBIT REQUEST FORM

_____ / _____
 Name of Firm / Official Contact Person

_____ / _____ / _____ / _____
 Mailing Address / City / State / ZIP Code

_____ / _____ / _____
 Officials who need name tags for the convention

_____ / _____
 e-mail address / Phone Number

Each 8x10 booth will be outfitted with 1 skirted table, 2 chairs and a sign. You will be contacted by Sunbelt Convention Services about any other needs such as carpet, extra tables, chairs, etc.

Booth choices: (floor plan is attached)

1. _____ 2. _____ 3. _____ 4. _____

BOOTH PRICES:

- 1 BOOTH-----\$300.00
- 2 BOOTHS-----\$550.00
- 3 BOOTHS-----\$800.00
- 4 BOOTHS-----\$1050.00
- 5 BOOTHS-----\$1300.00
- 6 BOOTHS-----\$1550.00
- 7 BOOTHS-----\$1800.00
- 8 BOOTHS-----\$2050.00

ELECTRICAL OUTLETS \$40.00

YES _____ NO _____ HOW MANY _____

**PROGRAM GOES TO THE PRINTER
ON JUNE 8. TO BE INCLUDED IN IT
I MUST HAVE YOUR PAPERWORK
BY JUNE 8!!!**

Amount for Booths	\$
Amount for Outlets	\$
Amount for Ad	\$
TOTAL	\$

Fill out the form online – mail checks to:
prissy Buchanan
8207 Williamsburg
Ft. Smith, AR 72903

FIRST PAID – FIRST CHOICE!!!

Cell Phone: 479-459-3119

e-mail: prissyret@gmail.com

ARKANSAS BANDMASTERS ASSOCIATION

ADVERTISING – OFFICIAL PROGRAM 2018

_____ / _____		
Name of Firm	Official	
_____ / _____ / _____		
Mailing Address	Phone	FAX
_____ / _____ / _____		
City	State	Zip

e-mail		

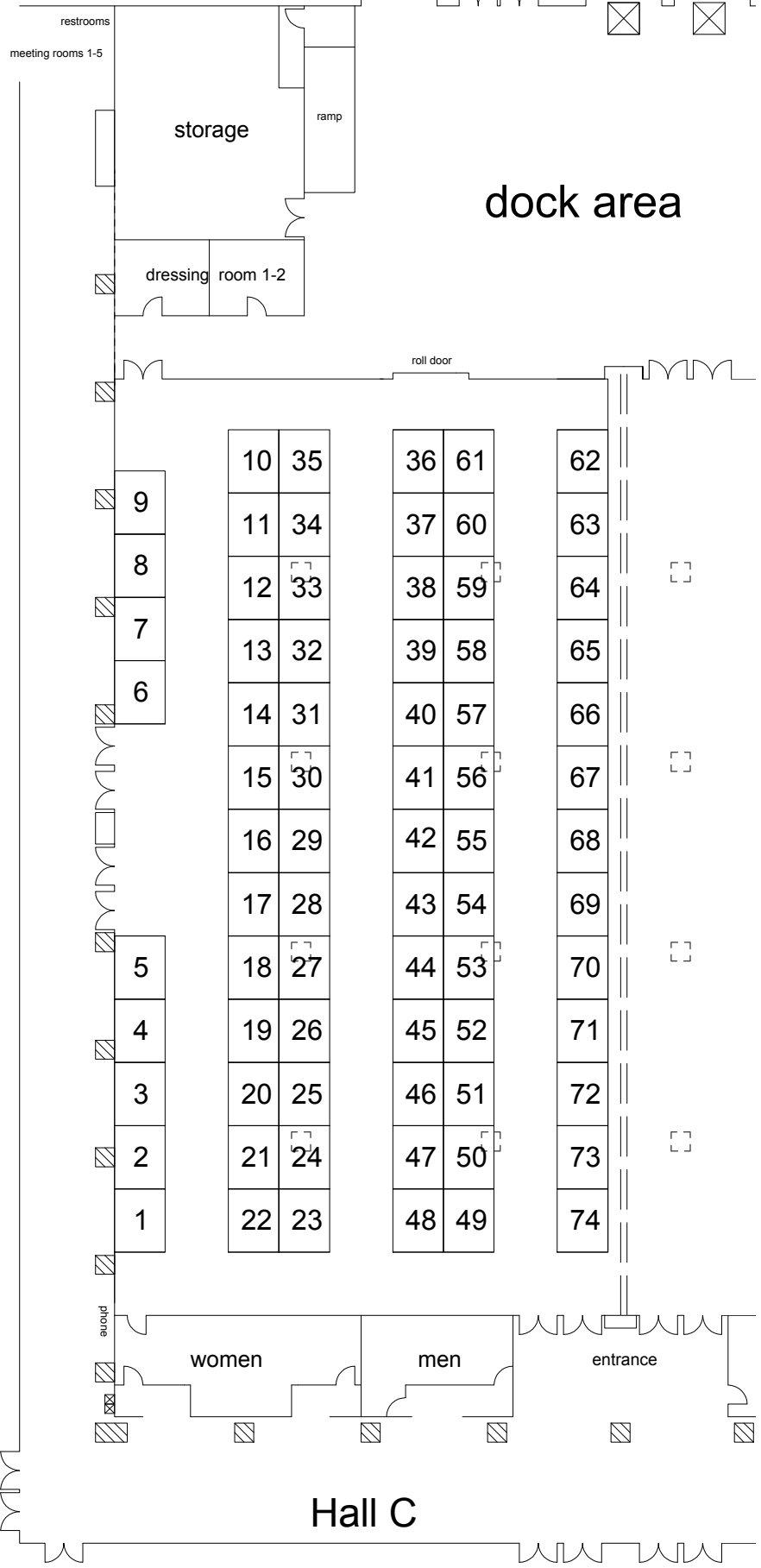
(All copy and materials due by **June 8**)
FIRST COME-FIRST PAID

	PRICE	CHECK HERE
Inside Front Cover	\$300.00	
Inside Back Cover	\$300.00	
Back Cover	\$400.00	
One full page	\$200.00	
One/half page	\$125.00	
One/quarter page	\$ 75.00	

Amount enclosed for ad \$ _____

Send to: prissy Buchanan
8207 Williamsburg
Ft. Smith, AR 72903

CELL PHONE: 479-459-3119
e-mail: prissyret@gmail.com



Hall C

Arkansas Bandmasters
 Ft Smith Convention Center
 August 1-3, 2018
 74 - 8 x 10 booths / 10 ft aisles

floor; concrete ceiling 25'-35'
 sunbelt autocad rev 3/28/16

